



# Shorelines

## Lakeshore Yacht Club

Volume 16, Number 4

September 2006

### From the Commodore

Oh how time flies when you're having fun (or just simply getting old?) The days are shorter, the evenings cooler and the leaves are changing. Could it be that it is time to think of haulout and winter storage? I'm afraid so. Seems like only yesterday that I was wishing you all a great boating season. Now I'm saying "I hope you had a good one".

At the General Meeting in November there will be an election of officers. Now is the time to seriously consider running for office. Some persons may consider being on the executive onerous or very time-consuming. Neither is the case. To serve on the Executive is an honour and, in my opinion, every member of the Club should serve at least one term. We have in the Club many new talented and experienced members whom I would like to attract. For those new members, I would like to briefly expound on the basic workings of the Executive. A term on the Executive is for a period of one year with a maximum of five continuous years. The Executive Board is responsible for all aspects of the operation of the Club and each member has a designated job to do and a budget (if required) with which to do it. When you accept a position on the Executive, you take ownership of that position. You then gather together a group of volunteers who form a working committee, thus enabling you to achieve your Club's goals. Each member reports to a Flag Officer – Rear or Vice – who in turn report to the Commodore and the Board. The Board meets, usually once a month, to discuss new issues and to get an update on each member's progress. This process can be rather fun, and it is a great feeling to "get things done". There will be several openings for new Board Members for the new 2006/2007 period. Please give this serious thought and, if interested, contact the Nominating Committee chaired by Past Commodore, Dawn Gardner.

We also have some awards to consider:

Founders Award  
Outstanding Member  
Bent Prop Award

We will be accepting nominations for these awards from the members. Please put your suggestions into the Commodore's slot at the Club.

With the installation of the new sound system and large screen projector, we will expect to attract members over the winter months for such functions as hockey games, football, possibly sailing movies or any such entertainment that the members may choose. Apart from increasing members' enjoyment of the club, it should also increase our security because of the activities that are taking place.

We are also in the process of receiving quotations for a quality video camera surveillance system, once again to enhance our security.

Enjoy the rest of the season. See you at haulout.

Les McDonald  
*Naughtiles*

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### Rear Commodore

#### Haulout Reminders

**Seminar** - Tuesday Oct 17 there will be a seminar at the clubhouse at 7:30pm to discuss unstepping and haulout. Especially useful for new boat owners, but we strongly recommend others show up as well. Finally get the answers you've always wondered about. Do you loosen all stays or just a few, do turnbuckles stay on board during unstepping, do you remove your spreaders and stays, how to block your boat, what the trailer and crane operators are looking for when your boat goes onto your cradle, and much more. See you there.

**Dock boxes.** All dock boxes must be removed for the winter, preferably before haulout, while the weather is good.

**Work hours** – unstepping, haulout and on through the winter.

At unstepping and haulout, don't just pack up your mast and boat then go. There are plenty of opportunities for work.

**Unstepping** - you can easily get a few hours in by working the dock, crane, yard, or in the kitchen. Show up and we'll find a job for you, both before and after you look after your mast. Yes, power boaters, you too can learn some of the mysteries of masts.

After unstepping, masts need to be put away, picnic tables need to be moved back, and the cradles need to be laid out. This is usually done on the Sunday. Please see the notice board for details, or talk to Dave Limoges from Nosko – A74

**Haulout** - the more the merrier. Although some start early, please show up at any point during the day. We certainly appreciate new bodies showing up during the afternoon, as people seem to disappear after their own boat is done, and those that are left start to tire. Once again, show up and we will always manage to find something to do, even for those who don't like physical exertion.

For those needing work hours, and those wanting to help, there are multiple things to do around haulout. Ladders and garden hoses need to be removed, log booms put in place, and many more things. Please see the notice board in the yard for more details, or see Gerry Roloson on Karma – B6

**Blocks** – you may have noticed throughout the years that a few boats have their own blocks, clearly labelled. This is strongly recommended, as we always seem to be very close to running out each year, no matter how many blocks we have. If you label them, bring them home in the spring, and bring them back just in time to block up your boat, they will not get mixed in with the other blocks.

**Non-folding cradles** - Although launch seems so far away, this is a reminder to everybody with a non-folding cradle that our Section 7 of our Rules and Regulations states that we do not allow non-folding cradles. "Unless otherwise authorized by the Board, all cradles must be of a folding metal type capable of carrying the weight of the vessel while mounted on the beams of a traveling marine yard trailer."

As such, all non-folding cradles must be removed from the yard by May 31, 2006. All cradles still in the yard after May 31 will be removed and/or cut up and used for other purposes. For those with non-folding cradles there are a few options: a) you can possibly get your cradle modified to become a folding cradle, or b) you can purchase another cradle, either new or used.

This will ensure that all members are being treated equally, as right now there are non-folding cradles that have been here for years, where new members are being told that they need to replace their cradle as soon

as possible. We are very proud of our clubhouse, gardens and docks, however, we have not always ensured that our yard looks nice as people drive in and out.

See you at the seminar on the 17<sup>th</sup>, or at haulout.

Tom Lacquement  
*Polar Pacer*

## Harbourmaster

Hello everyone. I hope everyone had a pleasurable boating season this year. I have been away this summer working on a "new" boat in Florida. Thus Karma has only left the dock twice, which works out to be about \$1000 dollars an hour. I believe, however, that the new boat will be worth the time and elbow grease invested.

We will be starting up another dock building session this fall. Many members have moved up to larger boats and we need to lengthen some of the docks to fit them in. The plan is to extend the "T" at the end of B dock by 20' to take advantage of the large width between fingers. Along with this project, we will extend some of the inside docks on B dock. Another project in the works is making an addition to the "Humber Docks" to accommodate 5 more boats.

Once the new extensions are installed, we will again be asking for your cooperation and understanding when we have to move certain boats to best utilize the longer docks. We did a large build last year and people that had to be moved were very understanding. I thank you for your cooperation. Mooring on the Humber Docks is available on a volunteer basis; we will not move you over there unless you want to go. Having said that, if anyone is interested please drop me a note.

I have attached a Winter Lay-up checklist. I hope it helps you prepare your boat for the short winter (wishful thinking) and get a jump on the spring refit.

I hope to see everyone at haulout.

Gerald Roloson  
*Karma*

## Winter Lay-up Checklist

### Before Haulout

Fill fuel tanks and add stabilizer of fungicide. Or leave empty as possible and add a water absorber.

Before the last pumpout, add Shock Treat or similar product to de-scale head and hoses. Winterize head and holding tank according to owner's manual.

Winterize fresh water system: a) add non-toxic antifreeze. Turn on one tap at a time until antifreeze-coloured water flows out, then turn off. Repeat with each tap; b) or drain fresh water system: Open all taps and let tank dry, then disconnect water lines at fresh-water pump.

Disconnect all water lines at the lowest points or blow water out of the system using compressed air.

Winterize air conditioner, refrigerator, ice machine, deck washdown and any other water using equipment.

Drain shower sump and hot-water heater.

Strip the interior remove any perishables, personal items, all paper products. Remove any bottles or jars that can freeze.

Remove cushions and mattress or tip on side if left aboard.

Remove electronics and store in a warm, dry place.

Remove antennas and couplers, then spray exposed cable ends with a protective lubricant and wrap with electrical tape.

Scrub the interior and dry thoroughly. Spray a mildewcide in drawers, cabinets, galley, sink, head and shower areas.

Remove cockpit and flybridge covers, clean with a mild detergent and store in a dry place.

Check condition of cradle or stands.

### **After Haulout**

Power wash bottom. Wash hull and deck. Be sure cockpit scuppers drain freely. Remove growth off shafts, struts, outdrives and trim tabs.

Thoroughly inspect hull for damage or blisters and inspect all external fittings.

Winterize engine and cooling system. Winterize generator cooling system.

Remove all fresh and seawater pump impellers so they don't take a set.

Clean refrigerator or ice box using warm water and baking soda.

Clean bilges, then pump dry.

Wash lines, place in pillowcase in a washing machine with cold water and a little detergent or soak large lines in a tub.

Top up batteries, fully charge and disconnect if leaving on the boat.

Check electrical connections for corrosion and spray with a moisture-displacing lubricant.

Empty cockpit lockers. Clean and spray with mildewcide.

Supply fresh air leave hatches and ports open a crack, disconnect all hoses and open seacocks, slightly open oven and refrigerator doors (or ice box lid), leave open all cabin and locker doors and lift up floorboards to air the bilge.

Place packets of silica gel inside lockers and cabinets.

Apply a coat or two of varnish or oil brightwork.

Remove anything you want to work on at home.

Make a checklist of things to do before spring.

### **Optional**

Cover boat leaving ends open for ventilation.

Ensure cover has proper drainage for water and that there are no low areas where water can collect. Water that collects can put a strain on the cover, stanchions attachment points and railings.

Wax hull and deck. Buff now as some waxes harden if left on and are difficult to remove.

Apply a coat of metal polish to stanchions and all deck hardware.

Check fire extinguishers.

Inspect and lubricate seacocks, steering systems and all other moving parts.

Hand wash sails in warm water using a mild detergent, let dry thoroughly and store in a cool, dry place.

Cover mast end and engine vents to prevent unwanted nesting pests.

If weather permits, apply a coat of bottom paint to get a step on spring commissioning.

### **Property Director**

The sailing was good this summer, however the wind did a number on our two aluminum storage sheds, which left us without storage space. We will eventually get the planned new storage building erected sometime in the future.

We started the season with four employees. Monique left us for Waterloo to further her education. Tracey went back home to PEI to teach music. Scot and Chelsea will stay with us until haulout and keep the building clean during the winter months on a part time basis.

We had a break-in at the clubhouse a few weeks ago and I would like to remind everyone to make sure all the doors/gates are locked if you are the last one to leave. We are looking at quotes to install security cameras.

I want to thank all the members that helped keep the club functioning this season and I look forward to serving you in the future.

Warren Goodyear

*October Wind*

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### **Membership Director**

It's been great to see the ways in which our new members have been welcomed by the club and to see many of our new members enjoying boating, social events, sailing lessons, rental of the clubhouse for events with family and friends, and opportunities to contribute work hours!

The membership application process continues to be closed as we have several members who are waiting for slips for the 2007 season. At this point, our best estimate is that we have as many as ten members (3 new members and 7 longstanding members who did not have slips this season) who are hoping that slips will be available in April. It would be a great help if members could let us know of their intentions as soon as they have made firm decisions about boating for next season.

If you are asked about membership at LSYC, please indicate that the membership application process is closed and that there will be an Open House in February/March for prospective members and the application process may be opened at that time to establish a wait list for 2008. People who are interested in attending the Open House should contact me in early January.

The Toronto Boat Show (Jan.12-21, 2007) will be here before we know it! Signing up to work the Boat Show will be different this year as I'm going to bring an empty schedule and I'll ask people who are interested in working at our show booth to sign up for a specific shift. I'm also going to invite members to sign up to work as part of a Boat Show booth committee to help set up and decorate the booth.

Carrie Chassels  
*Just Magic*

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## Environment

As the cool winds of autumn begin to blow the brown, yellow, and red leaves across the ground, it is time for us to contemplate the tasks that lie ahead regarding fall boat maintenance. Following are some reminders that help to ensure a safe environment that can be enjoyed by all of our members.

If you are planning on undertaking major restorative work on your boat, such as spray painting or soda blasting, **you must request permission from the Board.** Any such request must be made **in writing and be approved by the Executive.** Such request must include a schedule of work and precautions that will be taken to ensure safety and environmental compliance. You need to ensure that all debris is properly contained, collected, and disposed of immediately upon dismantling the structure. For hull work, this means that one or more ground sheets should be placed under the hull to collect falling debris, and a curtain should be suspended around the entire hull to prevent debris from being blown onto Club property or another member's boat. For topsides work, a tent should be constructed as containment. Toxic materials resulting from such work should be collected carefully and forwarded to a municipal hazardous waste facility. Non-toxic materials and old tarpaulins, etc., may be placed in our regular waste bin (NOT the shrink-wrap bin).

Any Member who undertakes general maintenance/repairs must conform to the Club's Environmental Policy (Section E-6 of the LSYC Yearbook) and shall in no way contravene provincial environmental regulations or municipal bylaws.

Most members have done an exemplary job of cleaning up after themselves, but a few continue to need reminding that empty paint cans, trays, dried brushes and rollers may be put in the regular garbage disposal bin. Cans containing liquid paint or solvents should be removed from Club premises. Solvents should never be disposed of in regular garbage or down drains.

When winterizing engines and water lines, the use of non-toxic antifreeze (propylene glycol) is recommended. Toxic antifreeze must not be pumped into the harbour or onto the grounds. If you choose to use toxic antifreeze, you must have a helper assist by collecting the excess liquid exhaust in a container; immediately clean up and report, as soon as practical, any spill to the OD, Staff, or an Executive Member; and record the spill in the OD Log.

I have been dismayed at the number of containers of used oil and antifreeze that have been left on and around the drums that have been supplied for the recycling of these liquids. Funnels have been placed in the current drums being filled to allow Members to empty their containers. These used liquids should be poured into the respective drums in the disposal hut, not left in small containers. Note that the drums are clearly labeled, and care must be taken to dispose of each liquid in the correct container to minimize our recycling costs. Please slide the yellow containment lids closed upon completion to maximize the clean and tidy effect that our gardeners work hard to create.

Member George Romani has volunteered of late to remove batteries left at the recycle hut, but all Members are reminded that it is Club policy that members should remove their own old batteries from Club premises immediately upon replacement.

Propane tanks should be stored outside the boat or in separate outside vented lockers. Remove expired propane tanks from Club property and dispose of properly.

When using our pump out facility, ensure that your boat is securely tied up and that the pump connection is firmly in place. If unsure of its operation, contact a Staff person or another member. The water hose located next to the pump is for rinsing only.

In a separate section, Garden Committee Chair Sharon Neilson is providing a report on the activities of her committee this year, but I wish to include here my sincere thanks to her and her dedicated group of gardeners for the outstanding job they have done in developing and maintaining the ever increasing masses

of colour that continue to greet us as we move around the premises.

I would also like to thank Shirley Carrigan for her efforts to recycle at the Beer Store all the beer cans and bottles that have been collected in our large green 'Beer Bin' in an effort to make our Club more environmentally friendly. And of course thanks to all who drank hard and remembered to place the results in the designated bin.

And finally I would like to extend a special thank you to all of the Members who performed their duties completely and conscientiously as Officers of the Day, a role that is critical in maintaining the safety and security of our members and property, and of ensuring that visitors have a positive experience at LSYC.

Jim Badame  
*Esprit*

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## Gardening Committee Chair

This year's Green Thumb Award goes to Vera Taylor for her clubhouse garden. It is a lovely display in red and white at the front of the Club.

Garden box butterflies go to Bruce and Chris Penn and Marta and Gerald Mullis for their colourful boxes.

Many thanks again to all those who helped with the gardens this year. You have truly made our Club bloom:

Anna Maria Latorre	John Hayward
Anna Witter	Judy Preston
Auraa DeBouveia	Karen Goodyear
Bill Rogers	Linda Geerling
Bob Frazer	Liz Frazer
Caroline Chassels	Marta Mullis
Chris Penn	Patricia Edwards
Diane Neuman	Paul Ormandy
France Lemay	Robb Lockie
Jen Zimmerman	Sue Leonard
Jennifer Denelzen	Sharon Neilson
Jim Badame	Vera Taylor
Jim Wilkinson	

Sharon Neilson  
*Wyvern*

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## Communications Director

It's been a busy boating season and its not over yet. In addition to all the rigorous sailing, cruising and partying, members have managed to do some important charitable work. On August 13<sup>th</sup>, under Kay Mountford's leadership, the annual LSYC Charity Dingy Race raised over \$900 in cash as well as an entire van load of items for young people at the local LAMP Community Health Centre. Special thanks to Diane Newman and Angie

Buckingham for preparing, organizing and buying all the items for the children's games. LAMP is celebrating its 30<sup>th</sup> anniversary this year and is very grateful for the assistance.

And there's still time to help another good cause. Once again this year, The Royal Canadian Yacht Club is supporting the "Canadian Food for Children" organization through the collection of old sails. Donated sails are sent to under developed countries and turned into useful and badly needed items such as baby carriers, roofs, flooring, window coverings and more. Deadline for donations is November 14<sup>th</sup>. Call the RCYC Marine Services Manager, David Pitcher at 416-934-4404 to co-ordinate pick-up or delivery.

Shirley and Dave Carrigan would like to thank everyone at the Club who kept Dave's surprise birthday party a surprise on August 5<sup>th</sup>. From all accounts, Sean Furniss and Terri McCann hosted a great bash.

There is a fresh supply of LSYC regalia for the fall season including fleece sweaters and light jackets. Steve and Irene fuller would like you to know that custom orders can be placed by following the instructions in the Regalia binder at the O/D station.

Warmest congratulations to Brayden and Paloma Woods on the birth of their son William Landon Woods on June 28<sup>th</sup>. Little William arrived too late to make it into the July issue of Shorelines, but just in time for the boating season. At least he has his priorities straight. Welcome!



And finally, during unstepping and haulout, although parking is not permitted in the yard, please make an exception for any news vehicles. Cameramen and reporters give us valuable coverage. They have heavy equipment to carry and usually only stay for a short time, so please do what you can to accommodate them.

Alicia Kay-Markson  
*Champagne*

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## Social Director

Hi everyone! On behalf of Vera and myself, I would like to thank you for all the support you gave us over the past two years. Bon Appetit. I hope you will join us for the last social event of the year.

### Commodore's Gala

Saturday November 25<sup>th</sup>, 2006  
 Royal Canadian Legion Hall  
 3850 Lakeshore Blvd. West  
 Bar opens at 6:00pm  
 Sit down dinner served at 7:00pm  
 \$35.00 per person

Includes: appetizers, roast beef, stuffed chicken breasts, vegetables, wine and sweet table with coffee & tea. Vegetarian friendly. Also, prizes and dancing.

Advance tickets available October 20<sup>th</sup> & 21<sup>st</sup> at Mast Unstepping, October 27<sup>th</sup> & 28<sup>th</sup> at Haulout, November 4<sup>th</sup> & 11<sup>th</sup> in the Clubhouse from 11am – 3pm and November 14<sup>th</sup> (last day) at the Annual General Meeting.

Please support your new Social Director and attend the New Years Eve Party on December 31<sup>st</sup>. Watch for details.

Karl Janzer  
[Lorelei2@sympatico.ca](mailto:Lorelei2@sympatico.ca)  
 Lorelei

## UNSTEPPING AND HAULOUT INFORMATION

### MEMBERS INVOLVED ON UNSTEPPING CREWS

- Sign up sheets, sign in and minimum commitment as for launch
- work crew must have their masts ready for stepping BEFORE signing in
- work crew will be permitted 30 minutes to step mast and return to crew
- work commences on **Fri 20 Oct at 7:30 AM and on Sat 21 Oct at 7:30 AM**
- you must also sign out at the end of your shift and pick up your work chit
- you will be assigned to one of the following work parties

ACTIVITY	CREW LEADER	ALTERNATES	General Tasks
YARD – Pre Ustepping	Henry Sprenger	Hand DeWeerd	- move tables from patio to yard - gather all saw horses
CRANE (1)	Dave Courtney Peter Tomlin  Crew Leader is ONLY signal person	Warren Goodyear Ken Rammage	- dock boat and position - crew at bow, stern, midships both sides to remove stays on direction from crew leader - support furling from boat to dolly - 1 to 2 crew controlling base of mast - place mast on dolly
YARD - Masts	Dawn Gardham	Dave Limoges John Wiltshire	- transport mast on dolly to yard - place mast on supports/stands - keep lights and furling clear - care with windex, antenna - support furling gear
YARD – General	As above	As above	- as masts are prepared for storage, move to racks - crew leaders will determine location - clean up yard of any garbage
DOCKS – Unstepping Day	Graham Twomey	John Plant	- assist boats off dock and back if required, go with skipper
YARD – Post Ustepping	Henry Sprenger	Hand DeWeerd	- move tables back to patio - lay out cradles

## **ORDER OF UNSTEPPING**

- Both days commence at 7:30 AM
- There will be a sign up sheet at the OD Station for members who **MUST** step either in morning or afternoon, or on a particular day - all others are on first-come-first-served basis on that day
- Ensure that all stays and lines not needed for unstepping are disconnected and secured prior to leaving the dock (e.g., with bungee) to mast (if you are unsure, particularly with a deck stepped mast, please ask)
- Do not leave the dock until given the OK by the Dock Crew and you will be told what boat you follow
- If you need a tow, check in with the Haulout Coordinator at the crane
- Return to the yard to prepare your mast for storage as soon as possible
- If you have your own saw horses or stands, please bring them to the Club for use (clearly label them with your boat name so you can collect them and take them home afterwards)

## **MEMBERS INVOLVED ON HAULOUT CREWS**

- there will be **sign up sheets** for work parties on the outside Notice Board
- you still need to **sign in** at the A-Frame prior to starting your shift
- when you sign up, you are committing to a **minimum of 4 hours**
- work crew must have their **boats ready for haulout BEFORE signing in**
- work crew will be permitted **30 minutes to launch** boat and return to crew
- work commences on **Fri 27 Oct at Noon** and on **Sat 28 Oct at 7:30 AM**
- you must also **sign out** at the end of your shift and pick up your **work chit**
- crew leaders will hopefully be wearing orange vests
- you will be assigned to one of the following work parties (general description only)

<b>ACTIVITY</b>	<b>CREW LEADER</b>	<b>ALTERNATES</b>	<b>General Tasks</b>
CRANE (2)	Dave Courtney Peter Tomlin  Crew Leader ONLY is signal person	Warren Goodyear Ken Rammage	<ul style="list-style-type: none"> <li>- straps are placed in water</li> <li>- guide boat through straps</li> <li>- locate sling marks</li> <li>- secure and tie off straps</li> <li>- bow and stern line control</li> <li>- strap control lines</li> <li>- stay out from under boat as lifted</li> <li>- one crew on each cradle pad</li> <li>- keep fingers clear of pads</li> <li>- crew leader generally watches bow</li> <li>- one crew at stern just before boat in cradle to stabilize and centre</li> <li>- remove straps, keeping attachments away from boat</li> </ul>
YARD – Trailers	John Kupers – Sail  Crew Leader ONLY is signal person	Corinne Cairns	<ul style="list-style-type: none"> <li>- crew leader directs truck into position</li> <li>- place blocks under cradle corners and under centre line</li> <li>- shim as necessary to level</li> <li>- remove trailer bars</li> <li>- most power boats have stands but still require some blocking</li> </ul>
YARD – General	Dave Limoges	John Buckingham	<ul style="list-style-type: none"> <li>- collect garbage and debris to bin</li> <li>- hook up and coordinate power washers</li> <li>- keep carts supplied with blocks and shims</li> </ul>
DOCKS – Haulout Day	Graham Twomey Zsolt Villanyi	John Plant Mel Duke	<ul style="list-style-type: none"> <li>- assist boats off dock</li> <li>- go with skipper if assistance required</li> </ul>
DOCKS – Post Launch	Gerald Roloson	Tom Lacquement	<ul style="list-style-type: none"> <li>- remove dock ladders to yard and power wash if possible</li> <li>- ensure ladders are stored and locked</li> </ul>

## **BOAT OWNER RESPONSIBILITIES**

- Boats will not be unstepped or hauled without the skipper or his/her designate on site
- If you need a tow, please inform the Haulout Coordinator as soon as possible
- Power washers are available in the yard after the boat is hauled – please remember that others will be waiting to use the power washers and please make sure you remove any dirt you spray on a neighbouring boat that has already been cleaned
- It is your responsibility to have the sling marks visible on your boat and to confirm with the crew leader that the slings have been placed in the correct spot
- If your boat has any particular problems/oddities in hauling, please ensure the crew leader is informed
- It is your responsibility to let the crew leader know if the boat is sitting properly in the cradle before the straps are removed
- It is your responsibility to let the crew leader know if the cradle is sitting the way you want in the yard before the trailer is removed
- If you intend to do major work on your boat between haulout and launch, you must notify the Board at least 2 weeks prior to haulout so arrangements can be made for location in the yard

## **SAFETY ISSUES**

- No parking in the yard; No children or pets in the yard
- Only authorized crew and the skipper are permitted in the vicinity of the trailers and cranes
- Please be vigilant; there is heavy equipment moving through the yard at all times
- ABSOLUTELY NO ALCOHOL may be consumed by crew members until signed out

## **ORDER OF HAULOUT**

- Fri 27 Oct commencing at 7:30 we will start to haul boats that have pre-registered (those with time restrictions)
- Others will be slotted into the schedule on a first-come-first-served basis
- Skippers or designates must be available at least 1 hour prior to haulout time
- Boats that cannot be trailered (the very large boats), are the last to be hauled
- Upon arrival, check in with the Haulout Coordinator at the crane
- Go to your boat and try your engine – if you need a tow, inform the Coordinator immediately

## **CRADLES & STANDS**

- Your cradle will be laid out in the yard but you must assemble it and tighten all bolts
- Recommend that you do not put your pads on the cradle until you are ready to haul
- Please make sure that the adjusting bolts on the pads easily move
- Cradles must be marked with boat name, bow and stern
- If your cradle is deemed to be unsafe or questionable, you will be informed at haulout and it will then be your responsibility to replace that cradle before the following haulout
- If your cradle does not collapse, you will have to replace it prior to the following haulout
- If you can supply your own blocks (at least for the 4 corners) that would be very helpful
- If you have a trailer, please mark it with boat name and ensure that it is in good working order (any trailer that is not deemed safe, will not be moved)
- If you have stands, these should be assembled well in advance of your boat being hauled and placed in the vicinity of our current Barrier Free parking and Notice Board
- If you will be doing major work on your boat over the winter, ensure that appropriate drop cloths are placed under your cradle before the blocks are placed under it

## **WINTERIZING**

- when winterizing your engine, use environmentally-friendly antifreeze if possible
- you must collect toxic antifreeze and dispose of it in the marked containers on the north side of the garbage hut
- spent oil must similarly be collected and disposed of
- batteries may be left in a designated area by the garbage hut for the one week period immediately following haulout (after that, no batteries may be left on the premises)

## **2007 BOARD OF DIRECTORS CALL FOR NOMINATIONS**

The Past Commodore is accepting nominations for the 2007 Board of Directors which will be elected at the General Meeting on 14 November 2006. Nomination Forms are available at the OD Station or through the Past Commodore. In accordance with established procedures, all nominations will be reviewed by a Nominating Committee appointed by the Past Commodore comprised of members-at-large and active Past Commodores. Nominations must be submitted to the Past Commodore and/or Secretary at least 48 hours prior to the General Meeting. Nominations from the floor will only be accepted to fill positions that are created by vacancies or the withdrawal of a nominee at the meeting.

The qualifications to act as a director are cited on the reverse side of the Nomination Form. Anyone wishing to nominate an eligible member, or any eligible member wishing to be nominated, must complete the Nomination Form with the signatures of five members in good standing and signature of the nominee confirming acceptance. All positions are open to nomination:

Commodore	Property Director
Vice Commodore	Social Director
Rear Commodore	Fleet Captain
Secretary	Membership Director
Treasurer	Environment Director
Harbourmaster	Communications Director

Serving on the Board is a serious commitment to represent your fellow members and our Club.

Effective corporate governance requires a clear understanding of the respective roles of the Board and their relationship with others in the corporate structure. The relationship of the Board to Members should be characterized by candor and fairness. The relationship of the Board with the community in which we operate should be characterized by good citizenship and commitment to compliance. In its oversight function, the basic responsibilities of each Board member are to:

- determine the Club's mission and purpose – responsibility to create and review a statement of mission and purpose that articulates the Club's goals and means;
- provide proper financial oversight – assist the Treasurer in developing the annual budget and ensuring that proper financial controls are in place;
- ensure adequate resources – through implementation and review of financial and long-range planning, oversee and understand the annual operating plans and budget;
- ensure legal and ethical integrity and maintain accountability – act within the law;
- engage an outside auditor – to annually validate the Club's financial statements to ensure they accurately reflect the Club's financial position and results of operations;
- ensure effective organizational planning – actively participate in an overall strategic planning process and assist in implementing and monitoring the plan's goals;
- plan for succession – identify and update Director responsibilities, and monitor the development and progression of potential candidates against these standards;
- orient new Board members and assess Board performance – the Board has a responsibility through the Nominating Committee to articulate prerequisites for candidates, orient new members and periodically evaluate its own performance;
- enhance the Club's public standing – clearly articulate the Club's mission and goals to the public, and garner the support of and contribute to the community;
- determine, monitor and strengthen the Club's programs and services – determine which programs are consistent with our mission and monitor their effectiveness; and
- support the Board as a team – ensure that the Commodore has the moral and professional support needed to further the goals of the Club.

I would encourage anyone interesting in being nominated, to discuss the specific roles and responsibilities of the position with the sitting director or the Past Commodore. Your interest is equally encouraged and appreciated.

Dawn E. Gardham  
Past Commodore



## **2007 BOARD NOMINATIONS**

In accordance with Bylaw 6.02, Director Qualifications are:

“To qualify to act as a director under Article 9, an individual must:

- (a) at the time of his or her election and throughout the term of his or her office be:
  - (1) a Senior Member in good standing for at least one full year, or
  - (2) an Associate Member in good standing for at least one full year provided that the Senior Member who designated such Associate Member is not also standing for election or serving as a member of the board of directors at the same time
- (b) have at least one year without Board service after serving for five (5) consecutive terms as a director;
- (c) must have achieved at least 50% of the Annual Quota under Article 11 by September 1<sup>st</sup> in the year of nomination; and
- (d) have served at least one term in another capacity on the Board to be eligible as a Flag Officer.

### **Nomination of Directors**

In accordance with Bylaw Article 5.16(a):

“Any five (5) Members in good standing and entitled to vote at a Members’ Meeting may nominate any other qualified Member to serve as a director. Any such nomination shall be made in writing, shall be signed by the Members proposing the nominee and by the nominee who must consent to his or her nomination. Nominations will be coordinated by the Past Commodore in accordance with established Nominating Committee Procedures and must be submitted to the Secretary at least forty-eight (48) hours prior to the commencement of November General Meeting. Nominations from the floor will only be accepted to fill positions that are created by vacancies or the withdrawal of a nominee at the meeting.”

## NOTICE OF MEETING

### ***NOVEMBER GENERAL MEETING***

**TUESDAY 14 NOVEMBER 2006**

#### **AGENDA**

7:00 PM	REGISTRATION	
7:30	CALL TO ORDER	Commodore
7:35	ANNOUNCEMENTS	Commodore
7:45	SUMMARY OF YEAR - includes Directors Reports - includes Treasurer Report	Commodore
8:15	APPOINTMENT OF AUDITOR	Treasurer
8:20	RETIRE 2006 BOARD	Commodore
8:25	ELECTION PROCESS	Past Commodore
8:30	BREAK & SIGN UP FOR COMMITTEES	
8:45	ELECTION OF 2007 BOARD	Past Commodore
9:00 ~	ADJOURNMENT	



## PROXY

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Print your name here) (Print home city)

designate my proxy to vote for and on my behalf at the General Meeting of Lakeshore Yacht Club, to be held on Tuesday 14 November 2006, to:

\_\_\_\_\_  
(Print name of Proxy designate)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2006.

Signature of Member \_\_\_\_\_

By-Law relating to Proxy designation:

A Member entitled to vote at a General Meeting may vote by proxy the proxy, which **may only be given to a Senior Member or Associate Member in good standing**, is given in writing signed by such Member and in such form as the Board may from time to time approve or require. No Senior or Associate Member may hold or vote more than four (4) proxies either singly or in combination with a related Senior or Associate Member and should any Senior or Associate Member attempt to vote more than four (4) proxies, he or she shall not be entitled to vote any proxies held by him or her at the relevant meeting. Proxies shall be deposited with a Director prior to the General Meeting and the Senior or Associate Member holding proxies shall receive approved ballot forms for each of the proxies not in excess of the permitted four (4).

**EACH DEBENTURE MUST SUBMIT 2 PROXIES (1 FOR EACH ELIGIBLE VOTE).**



## PROXY

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Print your name here) (Print home city)

designate my proxy to vote for and on my behalf at the General Meeting of Lakeshore Yacht Club, to be held on Tuesday 14 November 2006, to:

\_\_\_\_\_  
(Print name of Proxy designate)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2006.

Signature of Member \_\_\_\_\_

By-Law relating to Proxy designation:

A Member entitled to vote at a General Meeting may vote by proxy the proxy, which **may only be given to a Senior Member or Associate Member in good standing**, is given in writing signed by such Member and in such form as the Board may from time to time approve or require. No Senior or Associate Member may hold or vote more than four (4) proxies either singly or in combination with a related Senior or Associate Member and should any Senior or Associate Member attempt to vote more than four (4) proxies, he or she shall not be entitled to vote any proxies held by him or her at the relevant meeting. Proxies shall be deposited with a Director prior to the General Meeting and the Senior or Associate Member holding proxies shall receive approved ballot forms for each of the proxies not in excess of the permitted four (4).

**EACH DEBENTURE MUST SUBMIT 2 PROXIES (1 FOR EACH ELIGIBLE VOTE).**